

'हर काम देश के नाम'

AGENDA FOR ORDINARY MEETING OF CANTONMENT BOARD, BELGAUM

TO BE HELD ON 19th SEPT. 2020 AT 1100 HOURS AT THE OFFICE OF THE
CANTONMENT BOARD OFFICE, BELGAUM

1. MONTHLY ACCOUNTS :

To consider the statements of receipts and expenditure and Bank Reconciliation Statement of the Cantonment Fund for the month of Aug. 2020 which are summarised below:--

	Aug. 2020 Rs.
Opening Balance	26,88,158-07
Add : Receipts (+)	3,68,92,599-97
Total :	3,95,80,758-04
Deduct : Expenditure (-)	3,67,18,879-00
Closing Balance	28,61,879-04

Statements showing the details of receipts and expenditure for the month of Aug. 2020 are placed on the table.

2. ARREARS AND RECOVERY OF REVENUE:

To consider and note the Statement of Arrears of Revenue and Taxes for the period ending Aug. 2020 and recoveries made thereon during the financial year.

The statements are placed on the table.

3. BIRTH AND DEATH REPORTS :

(1) To note the Birth and Death Reports for the month of Aug. 2020.

Sl.No.	Report from	Aug. 2020
	BIRTHS:	
1.	Cantonment area (House)	00
2.	Cantonment Board General Hospital	00
3.	Military Hospital	08
4.	Railway Hospital	---
5.	Other Place	---
	Total	08
	STILL BIRTHS:	---
	DEATHS :	
1.	Cantonment area (House)	04

2.	Cantonment Board General Hospital	00
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3.	Military Hospital	02
4.	Railway Hospital	---
5.	Other Place	00
	Total	06

(2). To consider the report of R.M.O. for treatment in Cantonment General Hospital.

Sl.No.	Description	Aug. 2020
(a)	IPD Delivery patients	00
(b)	IPD General patients	13
	Total No. of IPD Patients	13
(c)	Total No. of OPD Patients	1280
(d)	Operations:	
	(a) Debridement	00
	(b) Tubectomy	00
	(c) Circumcision	---
	(d) Tumor Excision/Suturing	02
	(e) Laparoscopy	---
	(f) MTP/D&C Diagnostic	00
	(g) Caesarean Section	00
	(h) Herniorrhaphy	00
	(i) Hysterectomy	---
	(j) Minor Operation	02
	(k) No. of USG	00
	(l) X-Ray / Sonography	00

RMO's report is placed on the table.

4. ISSUE OF TRADE LICENCE :

To consider the issue of trade licences as mentioned in the Licence Register at Sl.No. 20 to 26 for the current year as per list annexed to Agenda as **Annexure 'A'**.

The applications along with the Sanitary Inspector's report and register, are placed on the table.

5. EXTENSION OF ANNUAL CONTRACT PERIOD FOR CONSERVANCY SERVICE IN WARD No. II:

The Annual Contract for Conservancy Service in Ward No. II contract was awarded to Shri. Sagar B. Kamanache for the period 01/09/2019 to 31/08/2020.

The period of above said contract has expired on 31/08/2020. Due to COVID – 19 and essential work of Annual Contract for Conservancy Service in Ward No. II, this office vide letter No. 6/SAN/109/477 dt. 03/07/2020 asked the consent from the contractor to continue with the work under the above said contract with same terms & conditions without any financial enhancement from the date of expiry of the contract till further orders.

The contractor vide his letter dated 07/07/2020 submitted his willingness to continue with the Annual Contract for Conservancy Service in Ward No. II work at the earlier rates approved by the Board vide CBR No. 5 dated 31/08/2019 at the contract w.e.f. 01/09/2020 till further orders.

The Board may consider the issue and resolve accordingly.

San. Inspector's report along with the concerned documents are placed on the table.

Agenda :

6. ESTABLISHMENT : GRANT OF SELECTION TIME SCALE

To consider Office report to the effect that certain Cantonment Board employees have completed 10 years / 15 years of service and have become eligible for grant of Selection Time Scale as per **Annexures –‘B’ & ‘C’**.

The Selection Time Scale is recommended to be granted to the concerned employees in accordance with the relevant State Govt. Order, after obtaining necessary sanction from the higher authorities.

Agenda :

7. ESTABLISHMENT: GRANT OF ADDITIONAL INCREMENT

To consider grant of additional increment to the certain Cantonment Board employees who have completed 20 years & 25 years of continuous service in one post without a single promotion in their service as per **Annexure – ‘D’ & ‘E’**.

As per State Government of Karnataka Orders, the eligible employees are to be granted 1st & 2nd additional increments in existing pay scale after completion of 20 years & 25 years of continuous service in one post without a single promotion in their service respectively.

The grant of additional increment to the said employees is recommended to be approved with prior sanction from the higher authorities.

8. CONTRIBUTION DURING OUT BREAK OF COVID-19.

Due to outbreak of COVID-19, some of the Social Workers have generously contributed in cash and kind to help the needy during COVID-19 pandemic lockdown. Some have given donations in the form of cheques during lockdown. Details are as under:-

Sl No.	Donor Name	Amount
1.	Dr. Mahadev Dixit	50,000/-
2.	Shree Gujarati Navaratri Utsav Mandal, Belagavi	25,000/-
	Total	75,000/-

The aforesaid amount may be credited/transferred to the Cantonment Development Fund account to be utilized for COVID-19 expenses.

The Board may authorize the CEO to utilize the aforesaid amount towards COVID-19 expenses.

Report of O.S/Acct is placed on the table.

9. SUPPLY OF EQUIPMENTS TO THE CANTONMENT GENERAL HOSPITAL UNDER CORPORATE SOCIAL RESPONSIBILITY :

The President, Jay Bharat Foundation, Belgaum have come forward to supply following Pathology equipments to the Cantonment General Hospital under Corporate Social Responsibility at a total cost of Rs. 6,44,000/- approx. for the benefit of the general public in improving their health facilities.

Sl.No.	Description	Make	Quantity
1.	ABX Micros ES 60 Hematology Analyser 3 part 1 Year Warranty	Horiba	1
2.	Digital Centrifuge Machine 12 tubes	Remi	1
3.	Binocular Microscope RH 85UXL	Unilab	1
4.	Electrolyte ST-200 Analyzer 1 Year Warranty	SensaCore	1
5.	Elisa Reader & Washer ANALYXER –1 Year Warranty.	CTK	1

The Board may note the same.

10. **REGARDING FIXING OF RATE OF SERVICE CHARGES IN RESPECT OF NEW HEAD POST OFFICE BUILDING, SITUATED ON GLY SY. NO.304 AND 306, BELGAUM CANTONMENT**

Ref : CBR No. 16 dated 30-11-2018

The Cantonment Board vide above referred CBR, discussed the matter of fixing rate of service charges in respect of New Head Post Office, Belgaum Cantonment in detail. During the discussion the then CEO elaborated that the services charges are calculated on the basis of services provided by the Cantonment Board. There are fixed rates of service charges that are charged for full services and partial services. Cantonment Board, Belgaum is providing partial services to the Postal Department. However the service charges are being calculated for full services at the rate of 75%. The same point has been raised by the Postal Department and the payment of service charges is pending because of the mis-calculation. The then CEO informed the Board that the Post Master General in the presence of Supdt. of Post Offices, Belgaum has agreed to pay service charges at the rate of 50% of the normal property tax w.e.f 19.11.2009. Further the Board Members and the President, Cantonment Board needed further clarity about the calculation as there would be a substantial drop in the demand. The then CEO informed that a detailed Calculation Sheet will be circulated to all the members. The CEO had also informed that the legal opinion will be sought from the Cantonment Board Legal Adviser regarding the matter as it involves financial aspect. Once the same is considered by all the members including President, Cantonment Board, it will be passed in the next Board meeting.

As per the decision of the Board, the matter was referred to Shri A.S. Somannavar, Legal Adviser to Cantonment Board vide this office letter No. 3/REV/76/OCGP/1450 dated 19-12-2018 to examine the case and opine (i) whether the rate of service charges can be refixed from 75% to 50% of the normal property tax? What action needs to be taken for recovery of the service charges for the intervening period between 01-04-2004 to 18-11-2019 as the Postal Department is ready to pay the service charges for the period from 19-11-2009 onwards.

The legal adviser examined the case and vide his letter dated 24-12-2018, his opinion has the following conclusions:-

1. All future service charges to the New Head Post Office, Belgaum, situated within the Belgaum Cantonment Board is to be charged @ 50% vide the verdict of the Hon'ble Supreme Court.
2. It is upto the Cantonment Board to decide along with the Postal Department regarding whether the rate of service charges i.e, 50% should be inclusive of water supply charge.
3. A Memorandum of Understanding has to be entered into by the Cantonment Board and the Postal Department confirming the rate of service charges, type of services and the payment of current as well as the arrears of service charges.

4. The arrears of service charges from 01-04-2004 is to be charged @ 50% inclusion or exclusion of water supply charges within the said 50% is upto the Board and the Postal Department to decide. This calculation is based on the strict compliance with the Hon'ble Supreme Court's verdict.
5. No coercive action to be taken against the Postal Department regarding the payment of the arrears of the service charge.

As per the legal opinion, a Memorandum of Understanding has to be entered into by the Cantonment Board and the payment of current demand as well as the arrears of service charges. The postal department has agreed to pay the service charges @ 50% of the normal property tax inclusive of water charges in respect of water supply connection No. 64 which is semi commercial purpose and having demand of Rs.18130/- p.a.

Now, the Supdt. of Post Office, Belgaum vide his letter No.D-2/8/II/S.C./BM HO/2020 dated 14-09-2020 has submitted that as per the discussion held in this office on 03-09-2020, between the CEO and Shri S. D. Kulkarni, Supdt. of Post Offices, Belgaum, they have agreed to enter into MOU. Further, they have requested to submit MOU taking the following points into consideration:-

- (i) Service charges will be paid from the date of announcement of Hon'ble Supreme Court Judgement dated 19-11-2009.
- (ii) Payment of Service Charges will be made at the rate of 50% of the normal property tax including water charges of tap connection bearing No. 64 provided for Belagavi HPO complex.
- (iii) Regarding payment of service charges for the period from 2004 to 18-11-2009, the matter will be taken up with the competent authority and payment will be decided after receipt of clarification from them.

As decided earlier vide CBR No. 16 dated 30-11-2018, the calculation sheets showing the details of service charges payable by the Postal Department to the Cantonment Board w.e.f. 01-04-2004 to 31-03-2021 @75% and @ 50% is enclosed as **Annexure-'F'**. If the Board fixes the rate of service charges @ 50% of the normal property tax, the demand of service charges will drop to Rs. **51,51,912.03=00.**

As stated above, the Postal Department has agreed to pay the service charges for the period w.e.f. 19-11-2009 to 31-03-2021 @ 50% of the normal property tax which will come to **Rs.87,74,466/-**. The statement for the said calculation is enclosed as **Annexure-'G'**. The amount of service charges for the period 01-04-2004 to 18-11-2009 which will be paid after receiving the clarification from their higher authority will come to Rs.**15,30,002/-**. The statement for the said calculation is enclosed as **Annexure-'H'**.

As per the request of the Postal Department, Shri A. S. Somannavar vide this office letter No. 3/REV/76/OCGP/834 dated 14-09-2020 was asked to provide a Draft of the MoU with the necessary clauses for the consideration of the Board. Accordingly, the Legal Adviser vide his letter dated 14-09-2020 has submitted the fresh Draft of MoU duly vetted. The Draft of MoU is enclosed herewith as **Annexure-‘I’**.

Matter is brought before the Board for their consideration and to take suitable decision.

Rev. Supdt.’s report is placed on the table.

11. ISSUE OF NOC FOR ELECTRICITY CONNECTION TO B.C.NO. 137.

To consider the application dt. 19/06/2020 received from Shri. Mohammed Iqbal Abdul Razak Inamdar lessee of B.C.No. 137, Camp, Belgaum for issue of NOC for non-domestic electric connection of 3 Kilo Watts in respect of B.C. No. 137, Belgaum Cantonment. The applicant has requested the NOC for electric connection to the Hotel Building. The lease of site in question i.e.BC137 bearing GLR Sy. no.277-A measuring 0.310 acres is classified as B3 land given for a house and shop which is under the management of DEO , Bangalore. The lease granted in Schedule VIII of CLAR 1937 is in force upto 31/03/2021.

The concerned application and A.E’s report are placed on the table.

12. EXTENSION OF TERM CONTRACTS FOR MAINTENANCE OF CANTONMENT FUND GARDENS IN BELGAUM CANTONMENT.

The consider the issue of extension of Terms Contracts for maintenance of Cantonment Fund Gardens in Belgaum Cantonment up to 31/03/2021 .The Tenders dt 05/09/2019 were approved by the Board vide CBR No. 04 dt. 17/09/2019 for maintenance of following gardens for 12 months from October 2019. The validity of the tenders is up to September 2020. The fresh tenders could not be floated due to COVID-2019. The tenders may be extended on the earlier approved rates for further period of 6 months after obtaining willingness from the approved contractors. The details of the work are as under: -

Sl. No.	Name of the work	Name of approved Contractor	Approved amount for maintenance of Garden per month in Rs.	Total work order Amount for 6 months i.e up to 31/03/2021
01	Term contract for Maintenance of Cantonment Fund Sharquat Park GLR Sy. No. 120, Belgaum Cantonment	Ameya Maintenance Services	44,000.00	2,64,000.00

02	Term Contract for Maintenance of Cantonment fund gardens such as Triangular Garden on Old Post Office Road (GLR Sy. No. 251/6 near Valmiki Mandir Fort (GLR Sy. No. 341), Independence Road (GLR Sy. No. 214), Belgaum Cantonment	Ameya Maintenance Services	23,000.00	1,38,000.00
3.	Term Contract for Maintenance of Landscaping to side berms of Thimayya Road from Church Road to B.C.No. 42 (from Church Road Junction to Demo Troop), Belgaum Cantonment	Shri. S.S. Awate	80,990.00	4,85,940.00

The concerned papers and A.E's report are placed on the table.

13. RETENTION OF CANTONMENT BOARD STAFF QUARTERS :

As per direction of LAO mentioned in their letter No. LABM/15/GEN/CORP, LAO(DAD) BGM dated 14/08/2020, the rules in respect of retention of Cantonment fund quarters after retirement, Voluntary retirement, Medical ground, Death of an allottee, Terminal of leave, Misuse of quarters, use of commercial activities etc. have to be formed. As per rules applicable for quarters of Central Government staff as per Swamy handbook 2020, the retention period as under:-

Sl. No.	Events	Permissible period for retention of accommodation
1	Resignation, dismissal or removal from service, termination of service or unauthorized absence without permission, compulsory retirement (under CCS(CCA) rules, 1965) and for non-regular Government servants.	One month on normal license fee
2	Retirement, voluntary retirement, retirement on medical grounds, terminal of leave or compulsory retirement (under FR 56(j), retirement on deputation from ineligible organization during the initial constitution of such organization, technical resignation, death of allottee on re-employment and death of an allottee who is not a regular Government servant or deputation outside India.	Six months on normal license fee
3	To eligible spouse or ward in case of death of the allottee or in case of missing persons (from the date on which police authority have certified the employee is missing)	Twelve months on normal license fee and for a further period of twelve months on normal license fee, provided the deceased or missing allottee or any member of the family does not own a house at the place of occupation of accommodation.

4	Study leave	Actual period of leave or two years, whichever is earlier.
5	Leave preparatory to retirement or refused leave granted under FR 86 or Earned leave granted to Government servants who retired under FR56(j)	For the full period of leave on full average pay subject to a maximum period of one hundred and eighty days in the case of leave preparatory to retirement and four months in other cases, inclusive of the period permissible in the case of retirement on normal license fee.

During the service of Cantonment Board, the Cantonment Board deducts HRA and applicable license fee for the occupation of the Cantonment quarters. In Swamy hand book 2020, nothing is mentioned about deduction of HRA during the permissible period of retention of quarters. Hence it is suggested that the amount equivalent to last drawn HRA plus normal license fee for the above permissible period may be recovered from the Cantonment Board staff who are /were in occupation for the permissible period.

As per office memorandum of Government of India, Ministry of Urban Development Directorate of Estates letter No. 18011/2/2015-Pol-III dated 19/07/2017, flat license fee applicable for General Pool Residential Accommodation through out the country (wef. 01/07/2017) is as under:-

Sl No	Type of Accommodation	Range of living area in Sqmtrs	License after merger of various areas in a type of accommodation as per % of accommodation rounded to Rs.10
1	I	Upto 30	150
2	I	Upto 30	150
3	II	26.5 to 40	310
4	II	41 to 50	310
5	III	44 to 55	470
6	III	56 to 65	470
7	IV	59 to 75	640
8	IV	76 to 91.5	640
9	IV (Spl)	59 to 75	680
10	IV (Spl)	76 to 91.5	680

As per Swamy handbook 2020 after permissible period the occupant of the quarters becomes unauthorized hence the damages have to be recovered from the occupant of the quarters for unauthorised occupation. As per Swamy handbook the rates of damages to be charged for the first month as under:-

Station	Type of Accommodation and rates of damages to be charged for the first month			
	Type I to IV	Type V and above and hostel	Servant quarters	Garages
Stations other than Delhi and Mumbai	40 times	50 times	50 times	50 times

The damages will be charged from the date of cancellation of allotment to the date GPRA is vacated by the unauthorized allottee and the rate of damages for unauthorized occupation for each type of General pool Residential Accommodation shall increase in telescopic method from second month onwards i.e. I) Second month- damages + 10% of rate of damages , II)Third month – damages + 20% of rate of damages, III) Fourth month - damages + 40% of rate of damages and so on limiting to the maximum 5 times of rates of damages charged during the first month of unauthorized occupation.

It is suggested that the damage charges for type I to IV (upto 91.5 sqmtrs living area) 40 times license fee may be charged and for type V and above 50 times of license fee (above 91.5 sq mtrs living area) may be charged.

For past cases, amount equivalent to last drawn HRA + applicable license fee for that period may be charged for permissible period, for other than the permissible period 40 times of the license fee may be recovered from the unauthorized occupant of the quarters.

The concerned letter, extract of Swamy handbook 2020 and A. E report are placed on the table.

14. ESTIMATE :

To consider the estimate of the following public maintenance work for execution out of maintenance head during the current year 2020-21 :-

A. Term contract of maintenance of Cantonment Fund building, group toilet, school children drinking water, staff quarters, dustbins, parks, etc.

Sl. No.	Name of work	Estimated cost in Rs.	Name of the approved contractor
01	Additional alteration from Bathrooms to convert into WC, electrification, washbasin repairs etc. to Urdu School office compound.	6,00,000/-	Dhanashri Enterprises

The above work may be executed through above referred approved contractor Dhanashri enterprises at the approved rate of 89.77% above MESS SSR 2010 as approved vide CBR No. 11 dated 25/06/2020 and CBR No. 4 dated 17/09/2019.

The matter may please be referred to Cantonment Board meeting for approval.

15. PERMISSION FOR TRANSFER OF HOLDER OF OCCUPANCY RIGHTS OF H.NO. 104, HIGH STREET, BELGAUM CANTONMENT

To consider the letter dt. 11/09/2020 received from Smt. Zeenat Habibrahman Shaikh and 9 others, resident of H. No. 104, High Street, Belgaum Cantonment requesting permission for Transfer of Occupancy Rights of H. No.

104 High Street, Belgaum Cantonment in the name of 1) Shri. Prasad S Jadhav 2) Shri. Prathamesh S Jadhav R/o Plot No. 2 Karyappa Colony, Nanawadi, Belgaum.

As per the GLR records, House No. 104, High Street bearing GLR Sy. No. 251/322 measuring 1127.00 Sqft. Classified as B-3, held on old grant terms in the name of 1) i) Zeenat Habibrahman Shaikh ii) Anis Habibrahman Shaikh iii) Kais Habibrahman Shaikh iv) Tarannum Mustaq Momin v) Nafisa Asif Akkiwat vi) Nadeem Habibrahman Shaikh 2) Taliburrahman Abdul Rehaman Tailor @ Kakar 3) Attourahaman Abdul Rehaman Tailor @ Kakar 4) Afazurrahman Abdul Rehaman Tailor @ Kakar 5) Inamurahaman Abdul Rehaman Tailor @ Kakar is situated within the civil area of the Cantonment. Board, Belgaum.

There is no unauthorized construction, encroachment on Government land, change purpose, sub- division of site existing on site.

The concerned file and A.E's report are placed on the table.

16. MUTATION OF PROPERTIES :

To consider application received for effecting mutation in respect of property held on old grant terms within Notified Civil Area of Belgaum Cantonment as per the list annexed to the Agenda as **Annexure 'J'**.

Member-Secretary
Cantonment Board, Belgaum
(Barchaswa)

Annexure "A"

**LIST OF APPLICANTS SEEKING FOR TRADE LICENCES IN BAZAAR
AREA OF BELGAUM CANTONMENT FOR THE YEAR 2020-21.**

Sl. No.	NAME	ADDRESS	TRADE FOR WHICH LICENCE IS REQUIRED
20	Shri. Anant Jadhav	H. No. 74 High Street, Camp	General Store
21	Shri. Ganesh G. Mane	H. No. 7 Khanapur road, Camp	Lath work shop
22	Smt. Aminabi M. Koujgeri	Stall No. 1 Vegetable Market, Market Place, Camp	Sale of Vegetables
23	Smt. Susan V. Lobo	H. No. 62 Church Street, Camp	Milk Products
24	M/s. M. K. Swamy & Sons	H. No. 6 Picket road, Camp	Manufacturing of Bakery Products
25	Shri. Abdul Gaffar K. Shaikh	H. No. 19 Khanapur road, Camp	Hotel Veg, Non-Veg
26	Shri. Manjunath R. Vakkund	H. No. 23 high Street, Camp	Tea Canteen

Sanitary Supdt.
Cantonment Board, Belgaum.
(Nagesh N. Sakhe)

Chief Executive Officer,
Cantonment Board, Belgaum.
(Barchaswa)